Meeting Minutes – Novo FM Project

**Location:** Group meeting at Krona, classroom.

**Date:** 13.04.2016

**Time:** 10:30-15:00

## Attendance

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| 1. | Badis Madani (Project Manager) | Attended |
| 2. | Håkon Hedlund (Systems Engineer) | Attended |
| 3. | Charlie Shao | Attended |
| 4. | Arshad Shakil | Unattended |

## Points discussed

* Discussed and followed Aurilla’s comments right after the skype meeting:
  + Researched more on how to regulate the humidity and air quality.
  + Conops, overview of the system, stakeholders and their requirements, system attributes.
  + Systems requirements
  + Possible improvements in our thinking and process.

## Action Points

* Keep working on Aurilla comments before the skype meeting, and research more to know how the humidity and air quality are regulated.
* Meeting on Thursday 14.04, at 13:00.